



Australian Government
Private Health Insurance
Administration Council

Information Publication Plan

Supporting the Information Publication
Scheme under the
Freedom of Information Act 1982

1 December 2010

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DOCUMENT CONTROL INFORMATION

BUSINESS INFORMATION

Group	Industry Operations and General Counsel
General Manager	Mr Neil Smith

DOCUMENT INFORMATION

Directory Path and File Name	Corporate/Admin/Administration Documents/101201 PHIAC Information Publication Plan.docx
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DOCUMENT CHANGE HISTORY

Version	Date Last Revised	Author	Change Description
1.01	1 December 2010	M. Pearson	Document created

INFORMATION PUBLICATION PLAN

BACKGROUND

Recent changes (effective from 1 November 2010) to the *Freedom of Information Act 1982* (FOI Act) require Australian Government agencies to provide a range of additional information in the public domain.

The Private Health Insurance Administration Council (PHIAC) website is the most appropriate mechanism to provide access to the range of documents now required to be available to the public.

WHAT INFORMATION WILL PHIAC PUBLISH?

A new FOI webpage will be published on the PHIAC website and provide an overview of PHIAC's compliance with the FOI legislation. Information available will be detailed in subsequent pages under the following categories:

1. Information provided under FOI requests
 2. Information that is routinely provided to Parliament
 3. PHIAC operational information
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HOW WILL PHIAC PUBLISH INFORMATION?

Access to information published under the auspices of the Freedom of information Act will be available on the PHIAC website.

PHIAC will allocate specific FOI responsibilities to a senior staff member. This will include responding to requests, concerns or complaints about PHIAC information available to the public.

HOW WILL PHIAC COMPLY WITH THE NEW FOI REQUIREMENTS?

The Private Health Insurance Administration Council is committed to achieving the objectives and outcomes of the *Freedom of information Act* by:

- Publishing to the extent possible, information provided under FOI requests
 - Publishing information that is routinely provided to Parliament
 - Publishing PHIAC's operational information such as guidelines, practices and processes used to assist PHIAC's decision making
 - Providing public access to information held by PHIAC through a formal FOI request process
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